

Brendan F. Kelly
Clerk of the Circuit Court
20th Judicial Circuit
St. Clair County, Illinois

Area Code (618)
277-6600 or 277-6832

OFFICE HOURS
Monday through Friday
8:00am to 4:30pm
Closed Saturday and Sundays and all Legal Holidays

MAILING ADDRESS
Clerk of the Circuit Court
St. Clair County
10 Public Square
Belleville, IL 62222
CHILD SUPPORTP. O. Box 8447
CIVIL/SMALL CLAIMS/FELONY.....P. O. Box 8445
TRAFFICP. O. Box 0691

INFORMATION TERMINALS
The Clerk of the Circuit Court has made available computerized information terminals to the public for access to Circuit Clerk Records.
Terminal Locations are 1st Floor Lobby and 3rd Floor Circuit Clerk's Office.

DEPARTMENT LOCATIONS

Administration	3 rd Floor
Accounting.....	3 rd Floor
Child Support.....	3 rd Floor
Civil/Small Claims.....	3 rd Floor
Family	3 rd Floor
Felony.....	3 rd Floor
Juvenile	3 rd Floor
Microfilm.....	3 rd Floor
Passport.....	3 rd Floor
Probate	3 rd Floor
Traffic.....	3 rd Floor

GENERAL INFORMATION

This schedule of fees is designed primarily to give you an outline of the fees that are required in civil and criminal cases. The fees are established by the Illinois General Assembly and the Circuit Court Clerk is mandated to collect them. The fees of the St. Clair County Circuit Court Clerk are set forth in the 705 ILCS 105/27.1a and set by resolution of the County Board of St. Clair County in order to continue in effect.

In addition other specific fee's that are assessed are provided for in other sections of the Illinois Compiled Statues.

Fees are assessed upon disposition in criminal and traffic cases.
Civil cases are filed only if the proper fees are remitted at the time of filing.

The filing of cases by mail is permitted as long as the necessary documents are transmitted to the Clerk along with the proper fees.

All records except those impounded by statute or order of the court are open to the public during business hours.

The Circuit Clerk does not give legal advice or render opinions.

St. Clair County requires that the Illinois State Bar Number must be submitted on all pleadings of the attorney filing the pleading.

General Administrative order 03-48 effective January 1, 2004 states all bond refunds and gross proceeds paid to an attorney or firm will not be issued until the Firm's Federal ID number and Attorney's Social Security number is on file with the accounting division within the Circuit Clerk's Office pursuant to section 6045 (f) of the Internal Revenue Code.

Fee Waiver for Units of Government

No fee provided for herein shall be charged to any unit of state or local government or school district unless the court orders another party to pay such fee on its behalf. The fee requirements of this section shall not apply to police departments or other law enforcement agencies. In this section, "law Enforcement agency" means an agency of the state or a unit of local government that is vested by law or ordinance with the duty to maintain public order and to enforce criminal laws and ordinances.

Case Designation

The code letter used in case numbering and in statistical reports are selected from the following outline. The appropriate section of the circuit clerk's office pertaining to the designated cases is also shown.

Case Category	Case Type	Division	Division Location
AD	ADOPTION	Family	3 RD Floor
AR	ARBITRATION	Civil	3 rd Floor
CF	CRIMINAL	Felony	3 rd Floor
CH	CHANCERY	Civil	3 rd Floor
CM	MISDEMEANOR	Traffic	3 rd Floor
CV	CONSERVATION VIOLATION	Traffic	3 rd Floor
D	DISSOLUTION OF MARRIAGE	Family	3 rd Floor
DT	DRIVING UNDER THE INFLUENCE	Traffic	3 rd Floor
ED	EMINENT DOMAIN	Civil	3 rd Floor
F	FAMILY	Family	3 rd Floor
J	JUVENILE	Juvenile	3 rd Floor
JA	JUVENILE -NEGLECT AND ABUSE	Juvenile	3 rd Floor
JD	JUVENILE - DELINQUENT	Juvenile	3 rd Floor
L	LAW OVER \$50,000.00	Civil	3 rd Floor
LM	REPLEVINS - FOREIGN JUDGMENT- CONFESSION OF JUDGMENT & EVICTIONS	Civil	3 rd Floor
MR	MISCELLANEOUS REMEDIES	Civil	3 rd Floor
OP	ORDER OF PROTECTION	Family	3 rd Floor
OV	ORDINANCE VIOLATION	Traffic	3 rd Floor
P	PROBATE	Probate	3 rd Floor
SC	SMALL CLAIMS	Small Claims	3 rd Floor
TR	TRAFFIC	Traffic	3 rd Floor
TX	TAX	Probate	3 rd Floor
MH	MENTAL HEALTH	Probate	3 rd Floor

Effective October 1, 2009

* All Fees Must Be Paid at the Time of Filing *

ALL FEES ARE SUBJECT TO CHANGE

GENERAL INFORMATION

Filing Fees on all Petitions and Answers Include:

- 1. Law Library.....\$ 13.00
- 2. Court System Fee\$ 5.00
- 3. Court Automation.....\$ 10.00 *
- 4. Bailiff.....\$ 25.00
- 5. Court Document Storage.....\$ 10.00 *
- 6. Circuit Clerk Filing Fee.....determined by the case type
- 7. Arbitration Fee.....\$ 8.00
- 8. Visitation Center Fee.....\$ 5.00

Where applicable the proper fees listed above have been added together to reflect the total fees for filings and pleadings in the Circuit Clerk's office.

PUBLICATIONS

The cost of publication shall be paid directly to the publisher by the person seeking the publication, whether the clerk is required by law to publish, or the parties to the suit.

INCOMING MAIL

To expedite your correspondence please address all incoming mail to the attention of the proper division. Mailing address and P. O. Box numbers for all divisions are listed on the cover page.

RECORD SEARCH

For searching a record per year searched.....\$ 6.00

ALIAS SUMMONS

For each alias summons issued.....\$ 5.00

RETURNED CHECKS

Non-sufficient fund checks.....\$ 25.00

CERTIFIED MAIL

For each Summons, Writ or Notice the clerk is required to mail certified fee of \$5.54 plus the \$10.00 mailing fee. \$ 15.54
 restricted delivery fee of \$10.04 plus the \$10.00 mailing fee. \$ 20.04

JURY FEE (except for Probate, Small Claims & Ordinance Violation Cases)

- (1) 6 Man Jury\$ 106.25
- (2) 12 Man Jury.....\$ 212.50

CHANGE OF VENUE

For a court of record, charge same amount as original filing fee, however the fee for preparation and certification of record on change of venue, when original documents or copies are forwarded \$ 40.00

CERTIFICATION OR AUTHENTICATION

Each certification or authentication for taking the acknowledgment of a deed or other instrument in writing with seal of office \$ 6.00

COPY FEE

- (1) First page \$ 2.00
- (2) Each additional page up to 19 pages \$.50
- (3) Each additional page after 19 pages \$.25

APPEALS

- (1) Court Appeals when original documents are forwarded under 100 pages, plus delivery costs \$ 60.00
- (2) Court Appeals when original documents are forwarded over 100 pages, plus delivery costs \$ 150.00
- (3) Court Appeals when original documents are forwarded over 200 pages, an additional fee per page \$.25

AUXILIARY PROCEEDINGS

Any auxiliary proceeding relating to the collection of money judgment including garnishment, citation or wage deduction action:

- (1) When the amount does not exceed \$1,000.00 \$ 15.00
- (2) When the amount exceeds \$1,000.00 but not \$5,000.00 \$ 30.00
- (3) When the amount exceeds \$5,000.00 \$ 50.00

MAILING NOTICES AND PROCESSES

All notices clerk is required to mail \$ 10.00
(\$10.00 is in addition to the actual postage)

CORRECTION OF CASES

For correcting the case number or case title on any document filed in the office, charged against the party that filed the documents \$ 25.00

COLLECTIONS

For all collections made for others, except child support cases
..... 2 ½ % of the amount collected

HARD-COPY PRINT OUTPUT

Each page of hard copy print output, when case records are maintained on an automated computer-generated medium \$ 6.00

CIVIL DIVISION L

FILING FEE

(1) All civil cases at law when the claim exceeds \$50,000.00..... \$ 236.00 *

ANSWER, ADVERSE PLEADING, OR APPEARANCE WITH OR WITHOUT COUNTERCLAIM OR THIRD PARTY CLAIM

- (1) Answer, adverse pleading, or appearance ONLY when the amount exceeds \$50,000.00..... \$ 136.00 *
- (2) Answer with counterclaim or third-party claim when the amount exceeds \$50,000.00..... \$ 236.00*
- (3) Counterclaim or third-party claim after the answer fee has been paid when the amount exceeds \$50,000.00..... \$ 100.00
Amount equal to the fee he or she would have had to pay had he or she brought a separate action for this relief, less appearance fee is previously paid.

ARBITRATION AR

FILING FEE

- (4) \$5,000.01 but not exceeding \$15,000.00 \$ 151.00*
- (5) \$15,000.01 but not exceeding \$50,000.00 \$ 236.00*

ARBITRATION REJECTION FEE

- (6) \$5,000.01 but not exceeding \$30,000.00 \$ 200.00
- (7) \$30,000.01 but not exceeding \$50,000.00 \$ 500.00

ARBITRATION CONTINUANCE FEE..... \$ 225.00

ANSWER, ADVERSE PLEADING, OR APPEARANCE WITH OR WITHOUT COUNTERCLAIM OR THIRD PARTY CLAIM \$5,000.01 - \$15,000.00

- (1-a) Answer, adverse pleading, or appearance ONLY when the amount exceeds \$5,000.01 but not \$15,000.00..... \$ 136.00*
- (1-b) Answer, adverse pleading, or appearance ONLY when the amount exceeds \$15,000.01 but not \$50,000.00..... \$ 136.00*
- (2-a) Answer with counterclaim or third-party claim when the amount exceeds \$5,000.01 but not \$15,000.00..... \$ 151.00*
- (2-b) Answer with counterclaim or third-party claim when the amount exceeds \$15,000.01 but not \$50,000.00..... \$ 236.00*
- (3-a) Counterclaim or third-party claim after the answer fee has been paid when the amount exceeds \$5,000.01 but not \$15,000.00..... \$ 15.00
- (3-b) Counterclaim or third-party claim after the answer fee has been paid when the amount exceeds \$15,000.01 but not exceed \$50,000.00..... \$ 100.00
Amount equal to the fee he or she would have had to pay had he or she brought a separate action for this relief, less appearance fee previously paid

SMALL CLAIMS DIVISION SC

FILING FEE SC

(1)	Money or damages claimed does not exceed \$250.00.....	\$	86.00*
(2)	Money or damages claimed exceeds \$250.00 but does not exceed \$500.00	\$	96.00*
(3)	Money or damages claimed exceeds \$500.00 but not more than \$2,500.00	\$	116.00*
(4)	Money or damages claimed exceeds \$2,500.00 but not more than \$5,000.00	\$	151.00*

ANSWER FEE

(1)	Money or damages claimed does not exceed \$ 250.00.....	\$	106.00*
(2)	Money or damages claimed exceeds \$ 250.00 but does not exceed \$500.00	\$	106.00*
(3)	Money or damages claimed exceeds \$ 500.00 but does not more than \$ 2,500.00.....	\$	136.00*
(4)	Money or damages claimed exceeds \$2,500.00 but not more than \$5,000.00	\$	136.00*

JURY FEE

(1)	6 Man Jury	\$	12.50
(2)	12 Man Jury	\$	25.00

COUNTERCLAIM a Third Party Claim SC..... NO FEE

FORCIBLE ENTRY AND DETAINER LM

FILING FEE FE &D LM

(1)	For possession only.....	\$	126.00*
(2)	For possession and rent not in excess of \$15,000.00	\$	126.00*
(3)	For possession and rent in excess of \$15,000.00	\$	236.00*

ANSWER

(1)	For possession only	\$	126.00*
(2)	For possession and rent not in excess of \$15,000.00.....	\$	136.00*
(3)	For possession and rent in excess of \$15,000.00	\$	136.00*

LAW MAGISTRATE LM
REPLEVINS, FOREIGN JUDGMENT

FILING FEE LM

(5)	\$1.00 to \$15,000.00	\$	151.00*
(6)	\$15,000.01 and Over	\$	236.00*

ANSWER

(1)	\$1.00 to \$15,000.00	\$	136.00*
(2)	\$15,000.01 and Over	\$	136.00*

CONFESSION OF JUDGMENT LM

(1)	When the amount does not exceed \$1,500.00	\$	101.00*
(2)	When the amount exceeds \$1,500.00 but not \$15,000.00	\$	166.00*
(3)	When the amount exceeds \$15,000.00	\$	251.00*

ADMINISTRATIVE REVIEW MR

FILING FEE	\$	236.00*
ANSWER FEE.....	\$	136.00*

FORECLOSURE CH

<u>FILING FEE CH</u>		
With Lis Pendens.....	\$	242.00*
Without Lis Pendens	\$	236.00*

<u>ANSWER</u>		
With Lis Pendens.....	\$	136.00*
Without Lis Pendens	\$	136.00*

CHANCERY CH

<u>FILING FEE CH</u>		
All cases seeking equitable relief including legal separation, injunctions partition suits and other chancery cases	\$	236.00*

<u>ANSWER</u>	\$	136.00*
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EMINENT DOMAIN ED

<u>FILING FEE ED</u>		
(1) Exercise of Eminent Domain	\$	226.00*
(2) For each and every lot or tract of land, or right or interest therein subject to be condemned, the damages in respect to which shall require separate assessments by a jury.....	\$	226.00*

<u>ANSWER</u>	\$	136.00*
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<u>HALF SHEET</u> 7 years @ \$6.00 each	\$	42.00
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PETITION TO VACATE OR MODIFY

(1) Petition to vacate or modify any final judgment or order of court except in forcible entry and detainer cases and small claims cases or a petition to reopen an estate, if filed before 30 days after the entry of the judgment or order	\$	50.00
(2) Petition to vacate or modify and final judgment or order of court, if filed later than the 30 days after the entry of the judgment or order	\$	75.00
(3) Petition to vacate order of bond forfeiture.....	\$	40.00

FAMILY DIVISION

Petition for Dissolution of Marriage.....	\$	236.00*
Entry of Appearance.....	\$	136.00*
Petition and Entry of Appearance	\$	372.00*
Answer to Petition	\$	136.00*
Answer and Counter Petition	\$	236.00*
Counter Petition if Answer has been filed.....	\$	100.00
Petition to modify less than 30 days (custody/visitation)	\$	50.00
Petition to Modify after 30 days (custody/visitation).....	\$	75.00
Petition for Adoption.....	\$	65.00
Petition for Adoption and Entry or Consent.....	\$	65.00
Notice to Putative Father (\$10.00 mailing fee plus \$5.54 Cert. Mail)	\$	25.54
Petition for Paternity	\$	116.00*
Petition for Foreign Judgment	\$	236.00*
Petition for Custody	\$	236.00*
Petition for Order of Protection.		NO FEE
Child Support/Maintenance Collection & Distribution of maintenance and Child support collections annually	\$	36.00
Notice to Suspend DL to Secretary of State.....	\$	10.00
Defendants	\$	10.00
Notice to Reinstate DL to Secretary of State.....	\$	10.00
Defendants	\$	10.00
Reinstatement of Drivers License (Clerks fee).....	\$	5.00
(\$5.00 each plus \$10.00 mailing fee for a total of \$45.00 payable at the time of reinstatement)		

TRAFFIC & CRIMINAL DIVISIONS

THE FOLLOWING FEES ARE ADDED WHERE APPLICABLE:

(a)	VVC (Victims of Violent Crime)	\$ 4.00 per \$40.00
(b)	Court Automation.....	\$ 5.00
(c)	Bailiff.....	\$ 25.00
(d)	Document Storage	\$ 5.00
(e)	Driver Education Fund.....	\$ 4.00 per \$40.00
(f)	Surcharge/Leads/Camera Fund.....	\$10.00 per \$40.00*
(g)	Court System.....	\$ 5.00
(h)	Arrestee's Medical Fee	\$ 10.00
(l)	Crime Lab Fee	\$ 100.00
(j)	DNA Analysis Fee.....	\$ 200.00
(k)	Credit Card Fee.....	\$ 5.00
(1)	The person convicted of a felony.....	\$ 100.00
(2)	(a) Each person convicted of a misdemeanor, leaving the scene of an accident, driving while intoxicated, reckless driving or drag racing, driving when license revoked or suspended, overweight, or no interstate commerce certificate.....	\$ 75.00
	(b) Each person convicted of business offense	\$ 75.00
	(c) Each person convicted of a petty offense	\$ 75.00
(3)	Minor traffic, conservation or ordinance violation	\$ 10.00
(4)	When court appearance required	\$ 15.00
(5)	Motions to vacate or amend final orders if filed	\$ 40.00
(6)	Motions to vacate bond forfeiture orders	\$ 40.00
(7)	Motions to vacate ex parte judgments whenever filed	\$ 40.00
(8)	Motions to vacate judgment on forfeiture whenever filed	\$ 40.00
(9)	Motions to vacate Failure to appear@ or Failure to comply@ notices sent to the Secretary of State	\$ 40.00
(10)	State's Attorney: Each felony Convicted Count	\$ 30.00
	State Traffic or Criminal Misdemeanor	\$ 10.00
(11)	Ten Percent.....	10% of Bond Posted
(12)	Bailiff Fees: Felony	\$ 25.00
	Criminal Misdemeanor	\$ 25.00
	Traffic	\$ 25.00
	Ordinance Violation.....	\$ 25.00
(13)	State drug laboratory fee (per count)	\$ 50.00
(14)	Public Defender	Assessed by Court
(15)	Notice Sent to Secretary of State under Chapter 625 ILCS 306.4 (each).....	\$ 10.00
(16)	Notice Sent to Defendant under Chapter 625 ILCS 306.4	\$ 10.00

JURY FEES

Ordinance Violation punishable by fine only	\$ 137.50
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DOMESTIC VIOLENCE FINE

In addition to any other penalty imposed a fine of \$100.00 shall be imposed upon any person.

VICTIMS VIOLENT CRIME FUND

When any person is convicted in Illinois of an offense listed below, the Court which enters the conviction shall impose, in addition to any other penalty authorized by law, a penalty of \$4.00 for each \$40.00, or fraction thereof of fine imposed.

- (1) For conviction of any felony or misdemeanor.
- (2) For conviction of any offense listed in section 6-205 of the IVC code.
- (3) For any other offense under THE Illinois Vehicle Code@ exclusive of offenses enumerated in Section 6-204(a) (2) of that code, and exclusive or any offenses in ARTICLE VI of Chapter 11 of the Illinois Vehicle Code relating to restrictions, regulations and speeding.

HABEAS CORPUS

For filing a petition for relief by habeas corpus..... \$ 148.00

PROBATION SERVICES FEE

Pursuant to Chapter 38 Section 204-7.1 the Clerk of the Circuit Court is hereby directed to collect from those adults sentenced to a period of probation , a Probation Service Fee to be assessed by the trial judge and not to exceed \$25.00 per month.

SHERIFF INTERSTATE PROBATION TRANSFER FEE\$ 125.00

VEHICLE / EQUIPMENT FUND \$ 25.00

Pursuant to Public Act 094-1009 (\$20.00 arresting agency \$4.50 Circuit Clerk & .50 State Prisoner Review Board Vehicle and Equipment Fund)

EXPUNGEMENT/ SEALING of the RECORDS

- (1) For each Expungement /Sealing petition filed..... \$ 60.00
(Admin. Circuit Clerk fee \$10.00 from the \$60.00 Pursuant to Public Act 95-955)
- (2) Mailing *Notice* of Petition to 4 required agencies @ 10.00 per notice \$ 40.00
.....TOTAL \$ 100.00
- (3) Per each Order to seal or expunge records maintained by Illinois State Police (Effective July 1, 2004 and Amended January 1, 2009) \$ 60.00
- (4) Mailing *Order* Granted for Expungement / Sealing to 4 required agencies @ 10.00 per notice..... \$ 40.00
.....TOTAL \$ 100.00

(Circuit Clerk to mail payment & order to Illinois State Police)

Illinois State Police
Bureau of Identification
260 N. Chicago Street
Joliet, IL. 60431-1060

JUVENILE DIVISION

(1)	Probation Fee (Per Month).....	\$	25.00
(2)	DNA Analysis Fee.....	\$	200.00

Brendan F. Kelly
Clerk of the Circuit Court

FEE BOOK

Circuit Court for the 20th
Judicial Circuit
St. Clair County, Illinois

Revised 10/1/2009
Court Automation Fee
Document Storage Fee
Postage Fees